Refund Policy for Registration

Registration:

Registration fees/pre-conference fees shall only be refunded if the request is received no later than two weeks prior to either the Spring or the Fall conference. Fees for the conferences shall only be refunded after the two week deadline or after the conference if an extenuating circumstance prevents a member from attending, i.e. death in the family, extreme illness of family or self, hospitalization of family or self, and any other circumstance deemed extenuating by the board. A member who has registered and paid for the conference may also choose to replace themselves with someone else prior to the conference. All refund requests must be in written form and given to the treasurer 2 weeks before the conference.